



FORMERLY JEWISH AID AUSTRALIA

Volunteer Position Description

Position title	iCan Volunteer Tutor
Number of positions	6 - 8
Location of position	Library, Monash University, Caulfield campus
Name of department or unit	Refugee Support Programs - Melbourne
Hours and days required per week	1 to 2 regular hours fortnightly on Sunday mornings
Reports to: Refugee Support Director	
Role or project overview and purpose	
<p>Stand Up runs support programs for Sudanese youth (from Darfur and Nuba Mountains) in years 10-12 to help reduce the current linguistic, social and cultural barriers, promoting cultural sharing and relationship building. Many Sudanese youth find it challenging to finish school and to create study and employment pathways. The iCan Scholarship program assists students to reach their potential in school studies, gain entry into future pathways including tertiary study and/or employment. We require volunteers to provide tutoring support in our iCan program, responsible for tutoring in a range of subjects. As a Stand Up volunteer, you are responsible for upholding Stand Up's commitment to safeguarding children and young people in our care and ensuring that they feel and are safe.</p>	
Key responsibilities	
<ul style="list-style-type: none"> • Provide tutor support based on the current curriculum for a specific subject as agreed upon; • Provide guidance and support to participants with their school projects; • Maintain regular communication with students and current mentors to ensure consistency, ongoing support between all parties; • Establish and maintain good working relationships with staff, other volunteers and participants; • Observe Stand Up practices and behaviour guidelines in relation to child safety; • Provide a safe environment for all children and young people participating in Stand Up programs; • Report all concerns or allegations of child abuse and/or neglect following Stand Up's child abuse reporting procedures. 	
Skills, experience and attributes	
<ul style="list-style-type: none"> • Teaching qualifications in years 10-12 • Be familiar with the current VTAC curriculum for the specific subjects you are tutoring; • Maintain a positive, optimistic and non-judgmental attitude; • Respect the beliefs, religion and culture of refugees from Sudan; • Maintain a strong commitment and work ethos; • Possess strong verbal communication skills; • Have an ability to work as part of a team in a semi-independent manner; • Respect the confidentiality of information regarding the participants and their families. 	
Training requirements: to be negotiated on a group and individual basis	
Other requirements of the role	<ul style="list-style-type: none"> ✓ Induction training ✓ Police check ✓ Working with Children check ✓ ACF Online Training

I have read and understand, and agree to comply with the conditions of this position description, the Stand Up Volunteer Code of Conduct and the Stand Up Child Protection Policy.

Signed:

Date: