



Role description

Stand Up ABC Facilitator PD

Reports to	Stand Up ABC Coordinator
Location	Sydney
Employment basis	Casual
Team	Education Department
Status	Up to 5 hours per week
Salary	\$25 per hour
Direct reports	None
Benefits	Superannuation

1. Overview of STAND UP

STAND UP: Jewish commitment to a better world LTD (formerly Jewish Aid Australia) is a not-for-profit organisation dedicated to pursuing social justice for disadvantaged communities in Australia. Jewish values urge us to question injustice, act, and take collective responsibility.

Our current community-based programs are Refugee Support and Indigenous Partnerships. We believe that creating long-term, meaningful partnerships is the most effective way of facilitating change. We aim to empower the communities with which we work by supporting them to develop the skills and networks to take action on their own behalf.

Our education programs engage the Jewish community towards pursuing social justice. STAND UP sparks and sustains social change by channelling the unlimited passion and potential of Jewish change-makers into action for a more just world.

Primary purpose of this role

Stand Up ABC is an innovative 8-part social justice education experience for Bar and Bat Mitzvah aged students. The program engages participants to explore and address 21st century challenges: social cohesion, poverty alleviation, equitable distribution of wealth and human rights-through a Jewish lens. The program has been designed with the long-term, meaningful engagement of participants in mind. We are looking to continue to grow and strengthen these programs, and engage more young Jewish Australians in our education programs. This role is responsible for co-facilitating the program.

2. Key accountabilities

Key area	Responsibility
Stand Up ABC Program	<ul style="list-style-type: none"> • Delivery of the Stand Up ABC program to a group of 8-14 young people aged 11-13 years old. • Writing, developing and/or preparing materials for upcoming ABC programs, as required. • Facilitate interactive programs using games, excursions, discussions and other methods to engage with ABC participants • Set up and pack up before and after program • Mentoring participants in creating an action project. • Engage, welcome and be friendly towards parents during drop off and pick up and ABC finales.
School programs (optional)	<ul style="list-style-type: none"> • Facilitate programs at schools, to promote ABC, or other social justice themes. This may include a range of age groups, and programs are likely to be one-off experiences for school students.
Risk management	<ul style="list-style-type: none"> • Uphold a duty of care to create a safe and empowering environment for children. • Be familiar with the risk management strategy for Stand Up ABC. • Ensure ABC environments are safe, and potential risks are mitigated. • Report any incidence, or new risks identified directly to Stand Up ABC program coordinator.
Performance management and development	<ul style="list-style-type: none"> • Participate in weekly check in with ABC coordinator to discuss goals, progress and performance. • Attend regular team meetings with other ABC facilitators throughout the term to support each other. • Regular correspondence with the team via phone and email.
Teamwork and leadership	<ul style="list-style-type: none"> • Operate in a manner that is collaborative; sharing information and knowledge which contributes to team development. • Get involved with Stand Up activities and social media. • Being a Stand Up role model: exemplify the values of empowerment, professionalism, enlightened hospitality and organisational excellence.

3. Significant internal and external relationships

- Reports weekly to the Stand Up ABC coordinator
- Stand Up ABC facilitators and volunteers
- Stand Up ABC program participants and their parents

4. Knowledge, skills and experience

Essential

- Facilitation and public speaking skills
- Good communication and interpersonal skills
- Organised and reliable

- Knowledge and experience of the Australian Jewish Community.
- A broad understanding of the wider impacts on STAND UP's work including issues such as international politics, development philosophy, cross cultural understanding, and the social, cultural and economic aspects of the communities and countries in which STAND UP works.

Qualifications

- A higher degree or equivalent experience in informal education.

5. Personal attributes

- Understanding of and commitment to Stand Up's development philosophy, principles and objectives.
- Personable with an entrepreneurial spirit.
- Patience and tolerance for other perspectives
- Capacity to work under pressure
- An appreciation for the historical and contemporary Jewish thought on chessed, tzedakah and tikun olam

6. Capabilities for the role

- Experience working in a team environment.
- Written and verbal communication skills
- Good interpersonal and networking skills
- Education and youth work skills
- Leadership and management skills

7. Additional organisational requirements

Compliance with policies and procedures

Staff are required to sign and agree to comply with the Stand Up Code of Conduct and all of Stand Up's policies and Procedures, provided during the staff induction or training process. Key policies are readily available on the Stand Up website. For a full copy, please refer to the intranet (Stand Up dropbox).

Safe environment for children and young people

Stand Up provides a safe and supportive environment for children and young people. As part of your role, it is expected that you:

- provide a welcoming and safe environment for children and young people;
- promote the safety and wellbeing of children and young people to whom we provide services;
- ensure that your interactions with children and young people are positive and safe;
- act as a positive role model for children and young people;
- report any suspicions, concerns, allegations or disclosures of alleged abuse to management;
- maintain valid 'working with children' documentation;
- undergo periodic 'national criminal history record' checks;
- report to management any criminal charges or convictions you receive during the course of your employment that may indicate a possible risk to children and young people.

I have read and understand, and agree to comply with the conditions of this position description and the STAND UP Code of Conduct.

Employee name:

Employee Signature:

Date:

Manager name:

Manager Signature:

Date: